

## SUMMARY OF STEERING COMMITTEE MEETING

**DATE:** April 25, 2002

**TO:** Ross Dunfee, Steering Committee Chairman  
Tony Barrett, Department of Ecology

**COPY:** Steering Committee Members and Consultant Team

**FROM:** Dave Moss, Tt/KCM

**SUBJECT:** **Summary of Steering Committee Meeting**  
**Moses Lake Conference Center**  
**April 12, 2002 3:15 pm - 4:00 pm**

**PROJECT:** EASTERN WASHINGTON STORMWATER MANAGEMENT  
Stormwater Management Technical Manual *and*  
Model Municipal NPDES Phase II Stormwater Program

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### Meeting Attendees:

<u>Steering Committee</u>	<u>Others Attending</u>
Gary Beeman – WSDOT	Tony Barrett – Ecology
Steve Worley – Spokane County	Karen Dinicola – Ecology
Lloyd Brewer – City of Spokane	John Heinley – WSDOT
John Knutson – Yakima County	Dennis Osborn – City of Chelan
Ross Dunfee – Benton County	Kahlid Marcus – Yakima County
Nancy Aldrich – City of Richland	Dave Moss – TetraTech/KCM
Tom Tebb – Ecology	John Kosco – TetraTech
Jim Ajax – City of Wenatchee (absent)	Doug Busko – DEA
Jack Lynch – Tri-Cities Homebuilders	
Dwane Van Epps – City of Chelan	Jim Sietz – AWC (Steering Comm. Alternate)

### PURPOSE OF MEETING:

The meeting was held, after the concurrent subcommittee meetings, to share information and discuss key issues.

### AGENDA FOR THIS MEETING:

1. Roll call by Ross Dunfee; introductions by others attending; review summary of previous meeting
2. Elect new Steering Committee members to replace departing members
3. Summary of subcommittee meeting discussion, by Steve Worley (Manual) and John Knutson (NPDES)
4. Review Issue Paper topics; project schedule; UIC status
5. Other discussion as pertinent
6. Next meeting: date, time, place and agenda topics

## BRIEF SUMMARY OF PROCEEDINGS:

1. Ross Dunfee completed a roll call for the 10 steering committee members. Dwane Van Epps substituted for David Sypher, and Jack Lynch substituted for Michelle Brich. Jim Ajax did not attend, however Jim Seitz attended as an alternate. Therefore, ten members were present at the meeting. Others in the room introduced himself or herself. Ross asked that name placards be produced for the next meetings... maybe t-shirts too?
2. During the introductions, Ross Dunfee led the election of two new (replacement) Steering Committee members. Dwane Van Epps (City of Chelan - Director of Public Works) requested to be the permanent replacement for David Sypher (City of Chelan) for the *non-Phase II city* representative. Jack Lynch (Tri-Cities Homebuilders) requested to be the replacement for Michelle Brich (Tri-Cities Homebuilders) for the *Development* representative. Michelle may or may not be able to return, so Jack is the permanent/temporary replacement, depending upon Michelle's future availability. The Steering Committee members present unanimously elected Dwane and Jack to the Committee. And finally, it was mentioned that Jim Ajax would be retiring soon, so there may be a replacement for Jim in the near future.
3. Steve Worley (chair of the subcommittee for Stormwater Management Technical Manual) summarized the discussion from their meeting, which is provided in a separate document. [In summary, Steve noted the subcommittee reviewed/updated the manual preparation schedule; summarized and discussed the status of each major issue; introduced cost estimating and the erosivity waiver; reviewed Chapter 3 – Drainage Plan; reviewed the status of the four “issue paper” topics; and began the review of Chapter 6 – Water Quality Facility Design.] Concurrent with Steve's summary, the Steering Committee requested that Issue Paper #4 also consider flow-based BMP's and related hydrographs/hyetrographs.
4. John Knutson (chair of the subcommittee for NPDES Phase II Model Program) summarized the discussion from their meeting, which is provided in a separate document. [In summary, John noted the subcommittee discussed the Phase II coverage area; reviewed an updated version of the model program preparation schedule; discussed the general intent of a five-year implementation program; reviewed a list of BMPs and Measurable Goals for each of the six minimum measures; and reviewed Chapter 7 – Good Housekeeping.]
5. Ross briefly reviewed the overall status of the project's schedule, noting each subcommittee had developed an updated production schedule, that documents would be ready for public review in August 2002, and that the Open Houses would be in September 2002.
6. Dave Moss mentioned that “someday” the FTP site was expected to change to a new site. His IT department anticipated the update some time ago, but due to technical glitches have postponed until it's truly ready.
7. Ross asked the group about new Issue Papers; none were suggested.
8. The NPDES group was also looking at the erosivity waiver issue.
9. Tony Barrett spoke separately to each subcommittee, during the day, about the status of drywells. He mentioned he would be absent at the May 9 meetings, but proposed to draft Issue Paper #3 and distribute for comments. He also wanted the Eastern Washington Stormwater group to be involved in the UIC update. Tony would ask Mary Shaleen-Hansen to attend a future meeting in Moses Lake to address the UIC update issues and status.

10. For the **next meeting** (Moses Lake Conference Center on **May 9, 2002** from about 3:30 pm to 4:00 pm):

- ❖ Review agenda; approve summary of prior meeting
- ❖ Consider replacement on the Steering Committee for Jim Ajax, who is retiring
- ❖ Hear summaries of the two subcommittee meetings
- ❖ Discuss status of “issue paper” topics; add flow-based analysis to Issue Paper #4; add others?
- ❖ Discuss status for Newsletter No. 2 (Summer 2002)
- ❖ Discuss concept and issues for upcoming Open Houses in September 2002
- ❖ Other topics that may be suggested.

**Eastern Washington Stormwater Management  
Issue Papers as of January 10, 2002**

The following issue papers are to be developed by researching readily available data, consulting with cities and state agencies, and reviewing other manuals. The consultant will then prepare a brief summary of the issues and possible options, and provide a recommendation for each.

1. Determine the area of pollutant generating impervious area that should be used as a threshold for requiring water quality BMPs on parcels 1 acre or larger. [If nothing is stated, then 1 square foot may trigger the design.]
2. Determine when/if flow control should be provided when discharging to surface waters. [Are certain named water bodies and/or sizes of water bodies not impacted by the increased flows and are therefore recommended for exemption from flow control?]
3. Develop guidelines for determining when new drywells should have pretreatment and when drywells should not be allowed. [The basis for these guidelines will be the research that Ecology and the cities have done for the Critical Aquifer Recharge Areas.]
4. Determine what size/type of storm should be utilized for a water quality storm and that would capture approximately 90% of the pollutants. [Options include: (a) percent of storm events, (b) percent of annual rainfall, and (c) percent of regular storms.]

Not accepted as an issue paper (at least at this time): Review rainfall erosivity waiver requirements in NPDES Phase II Small Construction Program to develop simplified waiver requirements for Eastern Washington sites between 1 acre and 5 acres.

Note: All Items above were recommended by the MANUAL subcommittee, however Item #3 was also recommended by the NPDES Phase II subcommittee.